



Mentoria Viver Na Australia - Inteligência Profissional Para Imigrantes

Talita Meira Silva Guimarães

xx/384 Rocky Point Rd, 2219, Sans Souci, NSW, Australia

Tel. +61 424 xxx xxx / E-mail: ta.meira@gmail.com

PERSONAL SUMMARY

I am a professional with 10 years of experience in Supply Chain and Logistics Planning in large companies in Brazil and Australia. I am a very motivated and flexible person with logical and strategic thinking and excellent problem-solving skills. I am also organized and able to handle multiple tasks on a daily basis. I work hard, autonomously and I am a strong team player.

SPIN MASTER - Sydney - Australia

Spin Master is a Canadian global toy and entertainment company that has been designing, developing, manufacturing, and marketing consumer products for children around the world since 1994.

Supply Chain Specialist – 08/2019 – current

- Managing the order book to ensure timely, efficient and complete execution of all;

- Interface between the Showroom Merchandise Team and Warehouse;
- Implement required actions with Purchasing team and Concierge.

Achievements

- Development of tools using Macro in Excel to support the Sales Team;
- Goods Move process Improvement.

AVON COSMETICS – São Paulo – Brazil

Avon Products, Inc, known as Avon, has proudly stood for beauty, innovation, optimism and had annual sales over \$10.0 billion worldwide.

Senior Supply Chain Planner - 05/2014 to 08/2015

- Planning and purchasing of finished goods;
- Manage optimal inventory levels across 500+ SKUs by allocating physical inventory;
- Facilitate meetings in support of Sales and Operations Planning Process (S&OP);
- Monitoring supplier performance;
- Managing the distribution of finished goods between interstate warehouses.

Achievements

- Development of new KPIs to measure the supplier's performance;
- Sales & Operation Planning process improvement.

CLARO TELECOM GROUP – São Paulo – Brazil

It is controlled by the Mexican company America Movil, one of the largest mobile phone groups in the world that, since 2006, has adopted the Claro brand in 16 other Latin American countries. Claro Brasil currently has 60.3 million subscribers in the mobile segment and 36 million connections in the fixed segment, which includes fixed telephony, broadband Internet, and Pay TV.

Senior Reverse Logistics Planner - 01/2014 to 05/2014

- Moving goods (TV terminals) from their typical final destination to be reuse;
- Sustain optimal inventory levels across 1000+ SKUs by allocating physical inventory;
- Measure and drive the continuing improvement of various service level agreements (SLAs);
- Manage end-to-end service parts supply chain process.

Achievements

- Development some KPI's using Qlik View tool.

LEROY MERLIN (HOMECENTER) – São Paulo – Brazil

Leroy Merlin is a major player in the global DIY market. As the founding company of GROUPE ADEO, Leroy Merlin offers products and solutions for DIY, decoration, construction and gardening. Leroy Merlin has a presence in 13 countries, with 59 000 co-workers and 335 stores, with turnover of more than €12 billion (+9,2%).

Senior Supply Chain Planner - 07/2011 to 01/2014

- Forecasting, planning and purchasing of the finished goods;
- Manage optimal inventory levels across 2000+ SKUs by allocating physical inventory;
- Monitoring of supplier's performance;
- Assist in the "SAP" implementation project as a key user.

Achievements

- Reduced raw inventory by 27% for a company savings of R\$102,000.00 (A\$ 40,000.00);
- Implement "Perfect Order" KPI measure the Warehouses service;
- Improvement of DIFOT (delivery in full on time) from 65% to 96% of the orders;
- Implement of Sales and Operation Planning Process in order to improve the forecast accuracy;
- Project management of the transition in Logistical strategy relating to interaction between individual stores and warehouses:
 - Creating tools in order to manage the process of purchase planning for individual stores;

- o Arranging the storage of goods in external warehouse (3PL);
- o Managing the distribution of products between the 3PL and individual stores;
- o Monitoring the strategic transition.

SIMPRESS – São Paulo – Brazil

As a Samsung subsidiary, Simpress is a leader in document outsourcing and print management.

Junior Logistics Planner – 12/2010 to 07/2011

- Forecasting, planning and source of spare parts - RICOH, SAMSUNG, XEROX, ZEBRA printers;
- Preparation of process requisitions and purchase orders for suppliers;
- Development of key performance indicators (KPI) to achieve the SLA's of the Company;
- Providing regular inventory reports (surplus and non-moving).

OKI Brazil – São Paulo – Brazil

OKI is known as one of the leading printer brands worldwide, in terms of value and units shipped.

Junior Planning Analyst - 06/2008 to 12/2010

- Preparation of reports from inventory management;
- Forecasting, planning and management of inventory;
- Preparation of process requisitions and purchase orders for suppliers.

Achievement

- Participation as Key user in the SAP implementation.

EDUCATION

University of Wollongong - Australia

Aug 2019 – Dec 2020

Master of Supply Chain

University of São Paulo - São Paulo – Brazil

May 2009 – Jun 2011

Industrial Administration (Graduate Diploma)

Ibirapuera University - São Paulo – Brazil

Aug 2005 – Dec 2008

Bachelor of Science (Biology)

TRAINING

- Master of Data Analytics Certificate – Infinitely – 2019;
- Diploma in Leadership and Management – Australasia Academies – 2018;
- Certificate IV in Business - Australasia Academies – 2017;
- Certificate IV in Project Management – Vanzolini – 2013;
- Certificate IV in Logistics – FGV – 2012;
- Conflict Management – Cymbaum Consulting – 80h – 2013;
- Sales and Operation Planning (S&OP) – 16h – ILOS – 2011;
- Programming, Planning and Production Control (PPCP) – 60h – CIESP – 2009;
- MS-Excel Advanced – Centro de Treinamento Itaútec – 2009.

SKILLS

- Knowledge in SQL, Tableau, Data Analytics;
- Advanced skills in Microsoft Excel (Macros and Pivot Tables);
- ORACLE e SAP (SD, MM, PP);

- Concise knowledge of supply chain and logistics;
- Highly developed analytical, numerical and problem solving;
- Logical and strategic thinking;
- Strong team player;
- Ability to work autonomously.

LANGUAGES

Portuguese - Native

Spanish - Advanced

English - Fluent

REFERENCES

Travis XXX – General Manager at Next Logistics – 0413 XXX XXX

Tristan XXX – Supply Chain Manager at Coco Republic – 0425 XXX XXX